

Senior Accountant

GTUIT, Inc. is looking to fill a Senior Accountant position in Billings, Montana. GTUIT is a fast growing service company providing natural gas liquids capture and gas conditioning at well sites in the United States, South America, Africa and the Middle East.

This position will report to the Corporate Controller and be an integral part of the accounting operations of the company, to include the production of monthly financial reports, maintenance of an adequate system of accounting records, and a comprehensive set of controls designed to mitigate risk, enhance the timeliness and accuracy of the company's reported financial results.

Management

- Assist in the development and compliance with accounting policies
- Interact with Corporate Controller on a regular basis
- Responsible for managing accounting software applications (Sage Intacct)

Transactions

- Lead month-end and year-end closing process
- Facilitate automation of manual processes
- Maintain an orderly accounting filing system
- Implement and monitor system of controls over accounting transactions
- Maintain inventory and manufacturing costs
- Prepare or review monthly general ledger reconciliations
- Perform and/or oversee accrual calculations and book related entries
- Prepare or review monthly bank reconciliations
- Maintain general ledger and chart of accounts.

Reporting

- Assist in the timely delivery of complete and accurate financial statements
- Assist in providing financial analysis including plan variance explanations

Compliance

- Primary contact for independent audit fieldwork and related information.
- Compliance with government reporting requirements and tax filings including use tax on equipment

Other

- Provide information for the annual business insurance renewals
- Proactively maintain professional and technical knowledge through relevant training.
- Perform other duties as assigned

Qualifications:

- B.S. degree in Accounting preferred (not required if 3 or more years of experience)
- Two to four years of experience in public/private accounting
- Oil and gas and/or equipment manufacturing experience preferred
- Experience with Sage Intacct and manufacturing software a plus
- Strong teamwork skills including communication and team collaboration.
- Strong organizational and time management skills
- Proficient in Microsoft Outlook, Excel and Word