

## **Financial Controller**

The controller position reports directly to the Chief Financial Officer and is responsible for the accounting operations of the company, to include the production of periodic financial reports, maintenance of an adequate system of accounting records, and a comprehensive set of controls designed to mitigate risk, enhance the accuracy of the company's reported financial results, and ensure that reported results comply with [generally accepted accounting principles](#).

### **Principal Accountabilities:**

1. Overseeing the operations of the accounting staff; [organizational structure](#) adequate for achieving the department's goals and objectives; and management infrastructure in place, such as policies, procedures, and calendars of activities for regulatory requirements.
2. Maintain a documented system of accounting policies and procedures.
3. Oversee the accounting operations of any [subsidiary corporations](#), especially their control systems, transaction-processing operations, and policies and procedures.
4. The preparation of the standard set of monthly financial statements, as well as a variety of management reports.
5. Compliance with a variety of tax reporting requirements, government reports, debt covenants, and accounting standards.

### **Requirements**

- Proven working experience as a Financial controller
- 5+ years of overall combined accounting and finance experience
- Advanced degree in Accounting
- CPA or CMA preferred
- Thorough knowledge of accounting principles and procedures
- Experience with creating financial statements
- Experience with general ledger functions and the month-end/year end close process
- Excellent accounting software user and administration skills